

Service Day Planning and Sign-up Sheet

9:00am or 6:15 pm: Arrive and take food directly to the kitchen area for Hospitality Leader to set out.

Hospitality Leader: _____

Refreshments: Please bring enough food to serve approximately 70 people. Participation is voluntary and is NOT required.)

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|----------|-----------|
| 1. _____ | 8. _____ |
| 2. _____ | 9. _____ |
| 3. _____ | 10. _____ |
| 4. _____ | 11. _____ |
| 5. _____ | 12. _____ |
| 6. _____ | 13. _____ |
| 7. _____ | 14. _____ |

9:10am or 6:25 pm: **Prayer with Bible Teacher:** _____ Feel free to get others to join you.)

9:15am or 6:30pm: **Opening Prayer:** _____

Testimony: _____ (ask someone in your group or another group to do this.)

Missions Moment: Give a very brief update (1 min. tops) on your missionary and conclude by praying for missionary. **Mission Care Leader:** _____

Recitation of Memory Verse: _____

Offering: _____

Clean-up:

The weekly service group is responsible for cleaning-up the Worship room and Kitchen area.

- Clean-up the serving counter and take all leftovers home (do not leave anything in the CM refrigerator).
- Empty, wash, and put away coffee pots, serving trays and utensils.
- Run the vacuum cleaner if needed (the vacuum is generally located in the corridor niche near the classrooms).
- Place offering baskets and name tag baskets in the far left blue cabinet.
- File leftover "Discussion Guides" and other handouts. (Monday night may leave things out for Tuesday morning.)
- Facilitators to verify that all tasks have been completed.